

Microsoft Office Project For Mere Mortals Solving The Mysteries Of Microsoft Office Project

PCMag.com is a leading authority on technology, delivering Labs-based, independent reviews of the latest products and services. Our expert industry analysis and practical solutions help you make better buying decisions and get more from technology. Wheaton College professor Jacobs once again displays his considerable gifts in this collection of essays originally published in the Weekly Standard, First Things and the Christian review Books & Culture. As in his earlier collection, A Visit to Vanity Fair, Jacobs's range of interests and the breadth of his reading is extraordinary, along with the depth of his Christian humanism. His recurring theme here is the promises and limits of the modern era, as seen through some of its most celebrated figures: Jean-Jacques Rousseau, Albert Camus, W. H. Auden, Iris Murdoch and Wole Soyinka. Even an essay on Sappho's poetry becomes a meditation on modern erotic politics, in dialogue with the Song of Solomon. A final section on Jacobs's sometimes comical attempts to install the Linux operating system on his own computer explores information technology, that quintessentially modern achievement. The tone here is somewhat more serious than in Vanity Fair, but never inaccessible, not least because Jacobs never takes himself too seriously. Notwithstanding the relatively conservative venues where Jacobs publishes, his writing is also utterly free of ideological cant, and his reading even of those with whom he disagrees is marked by generosity, humor and humility. Every writer longs for readers of Jacobs's artistry and creativity; discerning readers will revel in the chance to let Jacobs read aloud, as it were, over their own shoulder.

The By Design series offers an example-packaged guide to creating and editing graphics using Microsoft PhotoDraw. The CD-ROM includes project files, original artwork by the author, and a demo version of PhotoDraw.

Comdex Professional Edition is specially designed for software explorers who want to take next higher step towards mastering Windows Vista and MS Office 2007. Simple language, easy to read layout, tooltips and detailed description of minute settings set this book at par. Not this much, the self learning tutorial (world acclaimed) test your skills and correct whenever you made a mistake.

Introducing Microsoft Power BI

SQL Queries for Mere Mortals

CIO Magazine

PC Mag

Solving the Mysteries of Microsoft Office Project

Windows Magazine

Explains how to overcome some of Microsoft Word's built-in annoyances by customizing the toolbar, writing simple VBA programs, and providing an understanding of how Word defines sections or paragraphs

VSTO for Mere Mortals™ is for VBA developers who are interested in migrating their skills to the next generation of Office development. Readers will benefit from a straightforward, practical introduction to writing managed code applications for Word 2003, Excel 2003, and Outlook 2003. You will learn how to create add-ins for the most popular applications for Office 2003 and the 2007 Microsoft Office system using VSTO 2005 SE. The expert authors provide a wealth of code samples that show off popular features of VSTO, such as smart tags and the actions pane. So you can customize the new UI features of the 2007 Microsoft Office system, including the ribbon, custom task pane, and Outlook forms region. VBA developers will walk away with A greater understanding of managed code and the Visual Studio integrated development environment (IDE). You will learn how to create document-level customizations for Word 2003 and Excel 2003, using view controls, data binding, and the actions pane A comprehensive overview of add-in development for Outlook 2003 Useful information on securing and deploying solutions created with VSTO A detailed explanation on how to migrate VBA solutions to Visual Basic 2005 and VSTO Numerous details on customizing the ribbon, custom task pane, and Outlook form regions by developing VSTO 2005 SE add-ins for the 2007 Microsoft Office system

InfoWorld is targeted to Senior IT professionals. Content is segmented into Channels and Topic Centers. InfoWorld also celebrates people, companies, and projects.

Combine the power of Excel 2007, Microsoft Office SharePoint Server, and sound project management tools to boost your skill set and maximize your productivity. You'll walk through a project and learn how to use these powerful tools to schedule jobs, create budgets, manage risks, and more information. Whether new to project management or a veteran, you'll discover techniques, hints, and examples you can use immediately.

Integrating Office with the Rest of the World

Office 97 Annoyances

Shaming the Devil

The Computer Culture Reader

Administrator's Guide to Microsoft Office 2007 Servers

The Macintosh Magazine

User Interface Design for Mere Mortals takes the mystery out of designing effective interfaces for both desktop and web applications. It is recommended reading for anyone who wants to provide users of their software with interfaces that are intuitive and easy-to-use. The key to any successful application lies in providing an interface users not only enjoy interacting with but which also saves time, eliminates frustration, and gets the job done with a minimum of effort. Readers will discover the secrets of good interface design by learning how users behave and the expectations that users have of different types of interfaces. Anyone who reads User Interface Design for Mere Mortals will benefit from • Gaining an appreciation of the differences in the “look and feel” of interfaces for a variety of systems and platforms • Learning how to go about designing and creating the most appropriate interface for the application or website being developed • Becoming familiar with all the different components that make up an interface and the important role that each of those components plays in communicating with users • Understanding the business benefits that flow from good interface design such as significantly reduced support costs • Gaining invaluable insights into how users behave, including the seven stages of human interaction with computers • Working through case study based, in-depth analysis of each of the stages involved in designing a user interface • Acquiring practical knowledge about the similarities and differences between designing websites and traditional desktop applications • Learning how to define, conduct, and analyze usability testing Through the use of the proven For Mere Mortals format, User Interface Design for Mere Mortals succeeds in parting the veil of mystery surrounding effective user interface design. Whatever your background, the For Mere Mortals format makes the information easily accessible and usable. Contents Preface Introduction CHAPTER 1 Brief Histories CHAPTER 2 Concepts and Issues CHAPTER 3 Making the Business Case CHAPTER 4 Good Design CHAPTER 5 How User Behave CHAPTER 6 Analyzing Your Users CHAPTER 7 Designing a User Interface CHAPTER 8 Designing a Web Site CHAPTER 9 Usability APPENDIX A Answers to Review Questions APPENDIX B Recommended Reading Glossary References Index

Presents a guide to writing effective SQL queries, from simple data selection and filtering to joining multiple tables and modifying sets of data, with information on how to solve a variety of challenging SQL problems.

A complete guide to Microsoft Project – the most popular project management tool on the market.

Microsoft Office Project Server 2007 Unleashed provides a comprehensive and in-depth overview of Microsoft Office Project Server 2007 and Enterprise Project Management (EPM). This book should be used as a reference to guide you through system capabilities and the use of more advanced product features in the context of your business processes. In this book you will find cutting-edge information, including the necessary framework and approach to implement a complex project management software product. Find practical, real-world guidance on how to plan, install, configure, deploy, use, manage, and customize your EPM Implementation. This book is your only in-depth source for Microsoft Office Project Server 2007!

Software Tools for the Professional Programmer

Using Microsoft Office Project 2003

User Interface Design for Mere Mortals; Microsoft Office Project Server 2007 Unleashed (Adobe Reader)

Comdex Computer Course Kit: Windows Vista With Microsoft Office 2007, Professional Ed (With Cd)

Visual Studio 2005 Tools for Office for Mere Mortals

"Raymond Chen is the original raconteur of Windows." --Scott Hanselman, ComputerZen.com "Raymond has been at Microsoft for many years and has seen many nuances of Windows that others could only ever hope to get a glimpse of. With this book, Raymond shares his knowledge, experience, and anecdotal stories, allowing all of us to get a better understanding of the operating system that affects millions of people every day. This book has something for everyone, is a casual read, and I highly recommend it!" --Jeffrey Richter, Author/Consultant, Cofounder of Wintellect "Very interesting read. Raymond tells the inside story of why Windows is the way it is." --Eric Gunnerson, Program Manager, Microsoft Corporation "Absolutely essential reading for understanding the history of Windows, its intricacies and quirks, and why they came about." --Matt Pietrek, MSDN Magazine's Under the Hood Columnist "Raymond Chen has become something of a legend in the software industry, and in this book you'll discover why. From his high-level reminiscences on the design of the Windows Start button to his low-level discussions of GlobalAlloc that only your inner-geek could love, The Old New Thing is a captivating collection of anecdotes that will help you to truly appreciate the difficulty inherent in designing and writing quality software." --Stephen Toub, Technical Editor, MSDN Magazine Why does Windows work the way it does? Why is Shut Down on the Start menu? (And why is there a Start button, anyway?) How can I tap into the dialog loop? Why does the GetWindowText function behave so strangely? Why are registry files called "hives"? Many of Windows' quirks have perfectly logical explanations, rooted in history. Understand them, and you'll be more productive and a lot less frustrated. Raymond Chen--who's spent more than a decade on Microsoft's Windows development team--reveals the "hidden Windows" you need to know. Chen's engaging style, deep insight, and thoughtful humor have made him one of the world's premier technology bloggers. Here he brings together behind-the-scenes explanations, invaluable technical advice, and illuminating anecdotes that bring Windows to life--and help you make the most of it. A few of the things you'll find inside: What vending machines can teach you about effective user interfaces A deeper understanding of window and dialog management Why performance optimization can be so counterintuitive A peek at the underbelly of COM objects and the Visual C++ compiler Key details about backwards compatibility--what Windows does and why Windows program security holes most developers don't know about How to make your program a better Windows citizen

CIO magazine, launched in 1987, provides business technology leaders with award-winning analysis and insight on information technology trends and a keen understanding of IT's role in achieving business goals.

The best of the best from our Excel, Word, Access, and PowerPoint Bibles! Learn the sought-after features of the core applications from the Office 2013 suite. This Office 2013 Bible features the best-of-the-best content from the Excel 2013 Bible, by "Mr. Spreadsheet" John Walkenbach; the Word 2013 Bible, by Office expert Lisa A. Bucki; the PowerPoint 2013 Bible, by MOS Master Instructor and PowerPoint expert Faith Wempen; and the Access 2013 Bible from Microsoft Certified Application Developer Michael Alexander and Office and Access expert Dick Kusieka. This major resource also covers Outlook, Publisher, OneNote, SkyDrive, and other important features in the Office 2013 suite. If you want to quickly and effectively use Office 2013, start in the experts' corner with this must-have book. Gives you the best-of-the-best content on Office 2013 from the leading experts, authors, and contributors to our Excel, Word, PowerPoint, and Access Bibles Includes content from John Walkenbach, aka "Mr. Spreadsheet"; Word and Office expert Lisa A. Bucki; MOS Master Instructor and PowerPoint expert Faith Wempen; Microsoft Certified Application Developer Michael Alexander; and Office and Access expert Dick Kusieka Takes you beyond creating simple text documents, spreadsheets, and presentations to help you use multiple Office applications at once to accomplish critical business tasks Also covers Publisher, OneNote, SkyDrive, the Cloud, and other key features and topics for Office 2013 Get the best of four Office 2013 books in one with this power-packed reference!

By covering this project management tool, this work offers the reader an understanding of the features, functions and best practices of project management.

Office 2013 Bible

Microsoft Office Project 2003 Bible

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Practical Development Throughout the Evolution of Windows, The

Database Design for Mere Mortals

Computerworld

"This book takes the somewhat daunting process of database design and breaks it into completely manageable and understandable components. Mike's approach whilst simple is completely professional, and I can recommend this book to any novice database designer." --Sandra Barker, Lecturer, University of South Australia, Australia "Databases are a critical infrastructure technology for information systems and today's business. Mike Hernandez has written a literate explanation of database technology--a topic that is intricate and often obscure. If you design databases yourself, this book will educate you about pitfalls and show you what to do. If you purchase products that use a database, the book explains the technology so that you can understand what the vendor is doing and assess their products better." --Michael Blaha, consultant and trainer, author of A Manager's Guide to Database Technology "If you told me that Mike Hernandez could improve on the first edition of Database Design for Mere Mortals I wouldn't have believed you, but he did! The second edition is packed with more real-world examples, detailed explanations, and even includes database-design tools on the CD-ROM! This is a must-read for anyone who is even remotely interested in relational database design, from the individual who is called upon occasionally to create a useful tool at work, to the seasoned professional who wants to brush up on the fundamentals. Simply put, if you want to do it right, read this book!" --Matt Greer, Process Control Development, The Dow Chemical Company "Mike's approach to database design is totally common-sense based, yet he's adhered to all the rules of good relational database design. I use Mike's books in my starter database-design class, and I recommend his books to anyone who's interested in learning how to design databases or how to write SQL queries." --Michelle Poollet, President, MVDS, Inc. "Slapping together sophisticated applications with poorly designed data will hurt you just as much now as when Mike wrote his first edition, perhaps even more. Whether you're just getting started developing with data or are a seasoned pro; whether you've read Mike's previous book or this is your first; whether you're happier letting someone else design your data or you love doing it yourself--this is the book for you. Mike's ability to explain these concepts in a way that's not only clear, but fun, continues to amaze me." --From the Foreword by Ken Getz, MCW Technologies, coauthor of ASP.NET Developer's JumpStart "The first edition of Mike Hernandez's book Database Design for Mere Mortals was one of the few books that survived the cut when I moved my office to smaller quarters. The second edition expands and improves on the original in so many ways. It is not only a good, clear read, but contains a remarkable quantity of clear, concise thinking on a very complex subject. It's a must for anyone interested in the subject of database design." --Malcolm C. Rubel, Performance Dynamics Associates "Mike's excellent guide to relational database design deserves a second edition. His book is an essential tool for fledgling Microsoft Access and other desktop database developers, as well as for client/server pros. I recommend it highly to all my readers." --Roger Jennings, author of Special Edition Using Access 2002 "There are no silver bullets! Database technology has advanced dramatically, the newest crop of database servers perform operations faster than anyone could have imagined six years ago, but none of these technological advances will help fix a bad database design, or capture data that you forgot to include! Database Design for Mere Mortals(TM), Second Edition, helps you design your database right in the first place!" --Matt Nunn, Product Manager, SQL Server, Microsoft Corporation "When my brother started his professional career as a developer, I gave him Mike's book to help him understand database concepts and make real-world application of database technology. When I need a refresher on the finer points of database design, this is the book I pick up. I do not think that there is a better testimony to the value of a book than that it gets used. For this reason I have wholeheartedly recommended to my peers and students that they utilize this book in their day-to-day development tasks." --Chris Kunicki, Senior Consultant, OfficeZealot.com "Mike has always had an incredible knack for taking the most complex topics, breaking them down, and explaining them so that anyone can 'get it.' He has honed and polished his first very, very good edition and made it even better. If you're just starting out building database applications, this book is a must-read cover to cover. Expert designers will find Mike's approach fresh and enlightening and a source of great material for training others." --John Viescas, President, Viescas Consulting, Inc., author of Running Microsoft Access 2000 and coauthor of SQL Queries for Mere Mortals "Whether you need to learn about relational database design in general, design a relational database, understand relational database terminology, or learn best practices for implementing a relational database, Database Design for Mere Mortals(TM), Second Edition, is an indispensable book that you'll refer to often. With his many years of real-world experience designing relational databases, Michael shows you how to analyze and improve existing databases, implement keys, define table relationships and business rules, and create data views, resulting in data integrity, uniform access to data, and reduced data-entry errors." --Paul Cornell, Site Editor, MSDN Office Developer Center Sound database design can save hours of development time and ensure functionality and reliability. Database Design for Mere Mortals(TM), Second Edition, is a straightforward, platform-independent tutorial on the basic principles of relational database design. It provides a commonsense design methodology for developing databases that work. Database design expert Michael J. Hernandez has expanded his best-selling first edition, maintaining its hands-on approach and accessibility while updating its coverage and including even more examples and illustrations. This edition features a CD-ROM that includes diagrams of sample databases, as well as design guidelines, documentation forms, and examples of the database design process. This book will give you the knowledge and tools you need to create efficient and effective relational databases.

Foreword. A transformed scientific method. Earth and environment. Health and wellbeing. Scientific infrastructure. Scholarly communication.

An exploration of the relationship between XML and Office 2003, examining how the various products in the Office suite both produce and consume XML. Beginning with an overview of the XML features included in the various Office 2003 components, it provides guidance on how to import or export information from Office documents into other systems.

For more than 40 years, Computerworld has been the leading source of technology news and information for IT influencers worldwide. Computerworld's award-winning Web site (Computerworld.com), twice-monthly publication, focused conference series and custom research form the hub of the world's largest global IT media network.

A Hands-On Guide to Data Manipulation in SQL

The Fourth Paradigm

Microsoft Office XP Inside Out

A Hands-on Guide to Data Manipulation in SQL

Microsoft Office Excel 2007 for Project Managers

State-of-the-Art Database Models for Sales, Marketing, Customer Management, and More Key Business Activities

For the past three decades, the Shelly Cashman Series has effectively introduced computers to millions of students - consistently providing the highest quality, most up-to-date, and innovative materials in computer education. We are proud of the fact that our series of Microsoft Office 4.3, Microsoft Office 95, Microsoft Office 97, Microsoft Office 2000, and Microsoft Office XP textbooks have been the most widely used books in computer education. With each new edition of our Office books, we have made significant improvements based on software changes and comments made by both instructors and students. Our Microsoft Office 2003 books continue with the innovation, quality, and reliability that you have come to expect from the Shelly Cashman Series.

Presents timesolving solutions, troubleshooting tips, and practical advice on taking advantage of each of the major Office applications and their shared features.

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. Introducing Microsoft Power BI enables you to evaluate when and how to use Power BI. Get inspired to improve business processes in your company by leveraging the available analytical and collaborative features of this environment. Be sure to watch for the publication of Alberto Ferrari and Marco Russo's upcoming retail book, Analyzing Data with Power BI and Power Pivot for Excel (ISBN 9781509302765). Go to the book's page at the Microsoft Press Store here for more details:http://aka.ms/analyzingdata/details. Learn more about Power BI at https://powerbi.microsoft.com/.

Explore the features, the installation, and the configuration of these seven new servers and gain a conceptual understanding of how your users will be working with them. Forms Server 2007 Groove Server 2007 Communications Server 2007 PerformancePoint Server 2007 Project Portfolio Server 2007 Project Server 2007 SharePoint® Server 2007 for Search Along with the release of Windows Vista and the revamped suite of Office 2007 products, Microsoft has released a line-up of new servers. Exchange Server 2007 and SharePoint® Server 2007 are two of the major players, but there are also seven additional Office 2007 Servers of which you may not be aware that can add productivity to your environment in a variety of ways. Each of the seven servers is unique and requires distinct assessment to determine if your company can benefit from any given server. This book provides you with the knowledge you need to determine the use of each server, the prerequisites and procedures of server installation, the post-installation configuration options so you can set it and forget it, and finally, a look at the client-side applications that interact with the new servers. Detailed information on how to... Install each of the seven Office 2007 Servers, including both standalone and server farm installation. Handle post-installation configuration options for each of the seven Office 2007 Servers. Create InfoPath forms to post to your InfoPath Forms Server. Work with the Groove client once your Groove Servers are in place. Communicate more efficiently within your company using a Communications Server and the new Communicator 2007 client. Handle larger projects through Project Professional 2007 with your new Project Server and Project Portfolio Server. Understand Business Intelligence (BI) in order to manage your company's future through PerformancePoint Server. Improve your ability to search for content through your SharePoint Server for Search. J. Peter Bruzzese is an independent consultant and trainer for a variety of clients including CBT Nuggets, New Horizons, and ONLC.com. Over the past ten years Peter has worked for/with Goldman Sachs, CommVault Systems, and Microsoft, to name a few. He focuses on corporate training and has had the privilege of working with some of the best trainers in the business of computer education. In the past he specialized in Active Directory and Exchange instruction, as well as certification training. Peter is a contributor to Redmond Magazine, WindowsITPro magazine, and several tech sites, and a speaker for the MCP TechMentor Conferences. Ronald Barrett is the director of information technology for an accounting and financial services firm, while also serving as chairman for the Technology Executive Committee for CPAmerica, a national CPA network, consisting of 15,000+ professionals.

Netbooks: The Missing Manual

Microsoft Office Excel 2003

Macworld

Old New Thing

Microsoft Office PowerPoint 2003

The Comprehensive Tutorial Resource

"SQL Queries for Mere Mortals" can help new users learn the foundations of SQL queries, and will prove to be an essential reference for intermediate and advanced users. The accompanying CD-ROM contains five sample

databases used for the example queries throughout the book in four different formats.

Illustrates step-by-step how to get control over the chaotic settings of Office 97 and shows the user how to implement, customize, and utilize the software in the most efficient way. Original. (Advanced)

The #1 Easy, Common-Sense Guide to SQL Queries—Updated with More Advanced Techniques and Solutions Foreword by Keith W. Hare, Vice Chair, USA SQL Standards Committee SQL Queries for Mere Mortals has earned worldwide praise as the clearest, simplest tutorial on writing effective queries with the latest SQL standards and database applications. Now, author John L. Viescas has updated this hands-on classic with even more advanced and valuable techniques. Step by step, Viescas guides you through creating reliable queries for virtually any current SQL-based database. He demystifies all aspects of SQL query writing, from simple data selection and filtering to joining multiple tables and modifying sets of data. Building on the basics, Viescas shows how to solve challenging real-world problems, including applying multiple complex conditions on one table, performing sophisticated logical evaluations, and using unlinked tables to think “outside the box.” In two brand-new chapters, you learn how to perform complex calculations on groups for sophisticated reporting, and how to partition data into windows for more flexible aggregation. Practice all you want with downloadable sample databases for today’s versions of Microsoft Office Access, Microsoft SQL Server, and the open source MySQL and PostgreSQL databases. Whether you’re a DBA, developer, user, or student, there’s no better way to master SQL. Coverage includes: Getting started: understanding what relational databases are, and ensuring that your database structures are sound SQL basics: using SELECT statements, creating expressions, sorting information with ORDER BY, and filtering data using WHERE Summarizing and grouping data with GROUP BY and HAVING clauses Drawing data from multiple tables: using INNER JOIN, OUTER JOIN, and UNION operators, and working with subqueries Modifying data sets with UPDATE, INSERT, and DELETE statements Advanced queries: complex NOT and AND, conditions, if-then-else using CASE, unlinked tables, driver tables, and more NEW! Using advanced GROUP BY keywords to create subtotals, roll-ups, and more NEW! Applying window functions to answer more sophisticated questions, and gain deeper insight into your data Software-Independent Approach! If you work with database software such as Access, MS SQL Server, Oracle, DB2, MySQL, Ingres, or any other SQL-based program, this book could save you hours of time and aggravation—before you write a single query!

For the past three decades, the Shelly Cashman Series has effectively introduced computers to millions of students-consistently providing the highest quality, most up-to-date, and innovative materials in computer education.

We are proud of the fact that our series of Microsoft Office 4.3, Microsoft Office 95, Microsoft Office 97, Microsoft Office 2000, and Microsoft Office XP textbooks have been the most widely used books in computer education.

With each new edition of our Office books, we have made significant improvements based on software changes and comments made by both instructors and students. Our Microsoft Office 2003 books continue with the innovation, quality, and reliability that you have come to expect from the Shelly Cashman Series.

Dr. Dobb's Journal

A Hands-on Guide to Relational Database Design

Forms Srvr 2007, Groove Srvr 2007, Live Communications Srvr 2007, PerformancePoint Srvr 2007, Project Portfolio Srvr 2007, Project Srvr 2007, SharePoint Srvr 2007 for Search

Microsoft PhotoDraw 2000 by Design

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Data-intensive Scientific Discovery

The Computer Culture Reader brings together a multi-disciplinary group of scholars to probe the underlying structures and overarching implications of the ways in which people and computers collaborate in the production of meaning. The contributors navigate the heady and sometimes terrifying atmosphere surrounding the digital revolution in an attempt to take its measure through examinations of community and modes of communication, representation, information-production, learning, work, and play. The authors address questions of art, reality, literacy, history, heroism, commerce, crime, and death, as well as specific technologies ranging from corporate web portals and computer games to social networking applications and virtual museums. In all, the essayists work around and through the notion that the desire to communicate is at the heart of the digital age, and that the opportunity for private and public expression has taken a commanding hold on the modern imagination. The contributors argue, ultimately, that the reference field for the technological and cultural changes at the root of the digital revolution extends well beyond any specific locality, nationality, discourse, or discipline. Consequently, this volume advocates for an adaptable perspective that delivers new insights about the robust and fragile relationships between computers and people.

"Master every business SQL skill you need! Grouping, totaling, summaries, modifying databases, integrating data from multiple tables, and much more! Includes video introduction, 2+ hours of expert audio commentary, 200+ animated figures, 100+ self review questions, 100+ exercises, searching, hyperlinking, and more."--Container.

Netbooks are the hot new thing in PCs -- small, inexpensive laptops designed for web browsing, email, and working with web-based programs. But chances are you don't know how to choose a netbook, let alone use one. Not to worry: with this Missing Manual, you'll learn which netbook is right for you and how to set it up and use it for everything from spreadsheets for work to hobbies like gaming and photo sharing. Netbooks: The Missing Manual provides easy-to-follow instructions and lots of advice to help you: Learn the basics for using a Windows- or Linux-based netbook Connect speakers, printers, keyboards, external hard drives, and other hardware Get online using a wireless network, a public network, broadband cards, or dial-up Write email, browse the Web, transfer bookmarks, and add tools to your web browser Use business tools like Google Docs and Office for Netbooks Collaborate with others online via instant messaging Edit and share photos, play games, listen to music, and watch TV and movies online You'll also learn about web-based backup and storage, staying secure online -- especially when using wireless networks -- and tips for troubleshooting. Netbooks point to the future of computing, and Netbooks: The Missing Manual will show you how to get there.

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Microsoft Access Small Business Solutions

Comprehensive Concepts and Techniques

A VBA Developer's Guide to Managed Code in Microsoft Office

Word 97 Annoyances

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